

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers, 140 Main Street, Menasha
July 16, 2007

6:45 PM

AGENDA

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I. CALL TO ORDER

A. -

II. ROLL CALL/EXCUSED ABSENCES

A. -

III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

A. July 2, 2007



[Attachments](#)

IV. DISCUSSION

A. Recommendation to Award - Badger Highways, Inc.; Contract Unit No. 2007-01; Kaukauna Street/High Street, Street Rehabilitation - Pulverize/Resurface Asphalt Pavement; \$80,959.80



[Attachments](#)

B. Street Use Application - Street Corner Fill the Boot Fundraiser for MDA; Friday, August 31, 2007; 10:00 AM to 4:00 PM (Neenah Menasha Fire Rescue)



[Attachments](#)

V. ADJOURNMENT

A. -

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Clerk's Office at 967-3600 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers, 140 Main Street, Menasha
July 2, 2007

MINUTES DRAFT

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I. CALL TO ORDER

A. -

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Meeting called to order by Chairman Pack at 6:45 p.m.			

II. ROLL CALL/EXCUSED ABSENCES

A. -

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	PRESENT: Ald. Eckstein, Chase, Merkes, Taylor, Wisneski, Pack, Hendricks.			
	EXCUSED: Ald. Michalkiewicz			
	ALSO PRESENT: Mayor Laux, CA/HRD Brandt, PC Stanke, DPW Radtke, C/T Stoffel, AP Beckendorf, Clerk Galeazzi and the Press.			

III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

A. [June 18, 2007](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Board of Public Works Minutes, 6/18/07	Alderman Wisneski	Alderman Eckstein	Passed
	Motion carried on voice vote.			

IV. DISCUSSION

A. [Street Use Application - 14th Annual St. Joe 5K Run/Walk for St. Joseph Food Pantry; Saturday, November 3, 2007; 8:45 AM to 10:00 AM \(Pacesetter's of the Fox Cities\)](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	No Questions or Discussion.			

B. [Street Use Application - 37th Otto Grunski Family Festival; Saturday, July 28, 2007; 7:00 AM - 12:00 AM; Community Forward, Inc.](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	DPW Radtke reported for PRD Tungate if there will be music at this event, the music must end by 10:30p.m. as per Park Board requirements. Also, the City Code only allows for street closure of up to six hours, the Council would need to make an exception to allow for closure beyond six hours. CA/HRD Brandt explained the Council did make an exception to extend street closure beyond the six hours for this event in the past.			
	6:50p.m. - Recessed for Public Hearing 6:51p.m. – Reconvened			
	Ald. Taylor (chairman of event), explained this year's event would be a run/walk in the morning, basketball tournament throughout the day, children's events and entertainment. This event is sponsored by Community Forward, Inc.			
	6:55p.m. - Recessed for Public Hearing 6:56p.m. – Reconvened			
	Discussion ensued on a letter received from Nauts Landing opposing the street closure beyond the six hours. Also discussed, if the event could be held in a different location.			

C. [Consideration of Concerns of Briarwood Cottage Residents Regarding Proposed Asphalt Walk/Trail on Midway Road \(Ald. Wisneski\) \(Held 6/18/07\)](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Ald. Wisneski asked about possibility of installing 4' concrete walk instead of 5' walk. DPW Radtke explained a 4' concrete sidewalk would cost less than the standard 5' concrete sidewalk, but he feels 4' walk is not adequate. Past policy is to assess the property owners the cost of a concrete sidewalk, but haven't assessed for an asphalt trail. However, the item for an 8' asphalt trail in this area was cut from the 2007 budget. He recommends waiting until next year's budget for this item as a pedestrian trail/sidewalk should be installed on both sides of Midway Road.			
	Discussion ensued on the lifecycles of asphalt trail and concrete sidewalk.			

D. [Concerns Regarding Drainageways at 2160 Manitowoc Road and 2140 Grassy Plains Drive](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	DPW Radtke explained he requested 2160 Manitowoc Road to be addressed as there was no final decision made at the last meeting on this item. He has talked to the owner of 2160 Manitowoc Road and they are satisfied with installing safety grates. 2140 Grassy Plains is a new item. The properties on Grassy Plains and Manitowoc Road would benefit with enclosing the sewer drainage. They could assess property owners for the work done. No funds have been budgeted for this type of project.			
	Discussion ensued to put this item back on the next agenda.			

E. [Request for Stop Sign on Keyes Street at Willow Lane \(Ald. Merkes\) \(Held 6/18/07\)](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Ald. Merkes explained residents in this area are concerned with speeding on Keyes Street. A speed study would help to determine if a stop sign is warranted.			

Move	to direct Engineering Dept. to do speed study	Alderman Merkes	Alderman Taylor	Passed
	Motion carried on voice vote.			

F. [Resolution R-14-07 Acknowledging Review of City of Menasha 2006 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR208](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	DPW Radtke explained this resolution represents the City's compliance with the DNR for the wastewater collection system. As the City graded an "A" on Compliance Maintenance Annual Report, no recommendations or corrective actions are necessary at this time.			

V. ADJOURNMENT

A. -

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Move	to adjourn at 7:48p.m.	Alderman Taylor	Alderman Wisneski	Passed
	Motion carried on voice vote.			
	Respectfully submitted by Deborah A. Galeazzi, City Clerk			



July 12, 2007

Board of Public Works
City of Menasha
Menasha, WI 54952

RE: Recommendation to Award - Contract Unit No. 2007-01
Kaukauna Street/High Street, Street Rehabilitation-
Pulverize/Resurface Asphalt Pavement

Members of the Board:

Bids for Contract Unit No. 2007-01, Kaukauna Street/High Street, Street Rehabilitation-Pulverize/Resurface Asphalt Pavement were opened on July 10, 2007. Attached is a copy of the bid tabulation for the three bids received.

We are recommending that award of contract be made to the lowest bidder, Badger Highways, Inc., in the amount of \$80,959.80.

The City has received a WisDOT Local Road Improvement Program Grant in the amount of \$18,433.19 to assist us with this project.

Sincerely,

Mark Radtke
Public Works Director

MCR/cs
attachment

Itemized Bid Tabulation

City of Menasha Contract Unit No. 2007-01

Street Rehabilitation/Construction

Kaukauna Street/High Street, Street Rehabilitation - Pulverize/Resurface Asphalt Pavement

ITEM	QUANTITY	DESCRIPTION	Badger Highways, Inc.		Northeast Asphalt, Inc.		MCC, Inc.	
			UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL
1	6,410	8" Depth Pavement/Base Pulverizing/S.Y.	\$ 0.55	\$ 3,525.50	\$ 0.47	\$ 3,012.70	\$ 0.87	\$ 5,576.70
2	435	Unclassified Excavation/C.Y.	\$ 4.75	\$ 2,066.25	\$ 7.00	\$ 3,045.00	\$ 12.90	\$ 5,611.50
3	6,410	Puverized Street/Base Fine Grading and Compaction/S.Y.	\$ 0.81	\$ 5,192.10	\$ 0.95	\$ 6,089.50	\$ 1.80	\$ 11,538.00
4	220	Sawcut Asphalt Pavement/L.F.	\$ 2.00	\$ 440.00	\$ 1.50	\$ 330.00	\$ 2.00	\$ 440.00
5	875	2-1/4" Thick Asphaltic Concrete, Type E-1, Binder Course/Ton	\$ 36.35	\$ 31,806.25	\$ 38.60	\$ 33,775.00	\$ 41.25	\$ 36,093.75
6	680	1-3/4" Thick Asphaltic Concrete, Type E-1, Surface Course/Ton	\$ 39.39	\$ 26,785.20	\$ 41.70	\$ 28,356.00	\$ 40.95	\$ 27,846.00
7	90	30" Concrete Curb & Gutter, Remove & Replace, Including Restoration/L.F.	\$ 33.00	\$ 2,970.00	\$ 33.00	\$ 2,970.00	\$ 33.00	\$ 2,970.00
8	100	4" Concrete Walk, Remove & Replace, Including Restoration/S.F.	\$ 5.00	\$ 500.00	\$ 5.00	\$ 500.00	\$ 5.00	\$ 500.00
9	13	Utility Adjustments/Ea.	\$ 175.00	\$ 2,275.00	\$ 210.00	\$ 2,730.00	\$ 285.00	\$ 3,705.00
10	3	Water Valve Box Adjustment/Each	\$ 120.00	\$ 360.00	\$ 92.00	\$ 276.00	\$ 195.00	\$ 585.00
11	2.1	Storm Inlet Adjustment/V.F.	\$ 495.00	\$ 1,039.50	\$ 495.00	\$ 1,039.50	\$ 495.00	\$ 1,039.50
12	1	Railroad Flagging Operations/Lump Sum	\$ 3,000.00	\$ 3,000.00	\$ 2,160.00	\$ 2,160.00	\$ 2,250.00	\$ 2,250.00
13	1	Construction Mobilization/Demobilization; Traffic Control; Erosion Control; Project Coordination; all incidental work; and all other Project Work Area Restoration and Clean-up to an equal and/or better preconstruction condition, as required and related to the overall Project/Lump Sum	\$ 1,000.00	\$ 1,000.00	\$ 6,200.00	\$ 6,200.00	\$ 2,780.00	\$ 2,780.00
TOTAL BASE BID (ITEMS 1-13)			\$	80,959.80		\$ 90,483.70		\$ 100,935.45



City of Menasha • Department of Public Works

STREET USE APPLICATION

Sponsored by: MDA + NMFR
Responsible Person: Jeff STRASSER
Address: 125 E. Columbia Ave
Neenah WI 54956
Phone: 920-886-6200

Street Use Date: Aug 31st 07
Start Time: ~~0900~~ 1000
End Time: 1600
Number of Units: _____

Street Route: (Attach Map)
Description of Use

corner Defere St. + 3rd
Fundraising for MDA by NMFR
personnel, titled: ~~Fill~~ Street corner
Fill the Boot

LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ _____ WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED.

Insurance Company Milve + BNC Insur. Services Policy No. PHPK229547
(Attached is a copy of the insurance certificate).

NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

DATE: 7-5-07 APPLICANT'S SIGNATURE: Jeff Strasser

TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: _____
NOT REQUIRED: _____ APPROVED: _____ DENIED: _____

SCHEDULED COMMON COUNCIL REVIEW DATE: 7/16/07
APPROVED: _____ DENIED: _____

APPROVAL:

Police Dept. MB Fire Dept. LWV Public Works Dept. MR City Attorney JSG